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From: Janjic, Ksenija
Sent: Fri 7/15/2016 7:22:54 PM
Subject: Draft meeting minutes from 5/5 call with Darren Gill
Draft Meeting Transcript FieldTurf 5.5.16.docx

Hi Darren,

Thank you for making the time to talk with us as we implement the *Federal Research Action Plan on the Use of Recycled Tire Crumb Used on Playing Fields and Playgrounds*. We found the exchange of information to be very useful. Attached please find a draft transcript of our May 5, 2016 call. Please note that the information in the transcript may be subject to Freedom of Information Act (FOIA) requests. In that case, we may be obligated to share the transcript with the party requesting information. Therefore, if there is confidential business information, such as trade secrets or commercial or financial information that is confidential or privileged, please identify it for us and let us know in writing.

Please provide me with any edits to the transcript by COB Tuesday, July 26. We will distribute a final version of the transcript to all who participated the following week. Finally, as a reminder, portions of this transcript may be referenced or included as background information in our study.

Should we wish to cite in the study any of the information you provided during this conference call, we will be sure to contact you in advance to provide you with an opportunity to review and edit what is being cited.

Thank you again. We sincerely appreciated this opportunity to talk with you.

Best Regards,

Ksenija Janjic

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